



In-Person Registration/Change Form

Records and Registration
201 Sutton Hall
Cheney, WA
phone: 509.359.2321
fax: 509.359.6153
regonline@ewu.edu

EWU ID#

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Quarter _____ Year _____

Last Name First Name Middle Initial

Former Name

Address (change required) Apt. #

City State Zip

Current Phone # (please include area code) Email address

Washington Student Lobby: The Washington Student Lobby is a statewide organization which helps Eastern in its lobbying efforts in Olympia. Through contributions, WSL is able to represent EWU student concerns in the State Legislature. Please donate—it is only \$2. Yes, I will contribute to WSL. Please charge my account. No, I do not wish to contribute to WSL.

ADD/REGISTER Courses

Repeat Y/N	CRN # (5 digit)	Subject Code	Course #	Section #	Class Credits	Grade Option	Faculty Signature	Date

DROP/WITHDRAW Courses

(Courses dropped are not recorded on students Academic Transcript: Drop/Withdrawal Fee assessed beginning the sixth day of the quarter; courses can be dropped through tenth day of the quarter; a "W" grade is assigned after the 10th day of the quarter; if withdrawing from ALL registered courses for this quarter please use the COMPLETE WITHDRAWAL FORM, contact Records and Registration.)

Repeat Y/N	CRN # (5 digit)	Subject Code	Course #	Section #	Class Credits	Grade Option	Date

- I understand that my student account balance is due in full on the sixth class day of the quarter regardless of whether or not I received an e-bill statement.
- I understand that any billing notifications will be sent to my Eagles email account.
- If my payment is deferred pending disbursement of financial aid, failure to receive such aid does not remove my financial obligation to make payment in full.
- I understand that failure to pay may result in holds, delayed registration in future terms, late fees and/or a hold on my records and services.
- I further understand, and agree that I will be liable for all collection fees, which may be based on a percentage up to 50% of the unpaid charges, and all costs and expenses, including reasonable attorney's fees related to the collection of any unpaid charges on my student account.
- I understand that I will not be automatically withdrawn from my classes for non-payment or non-attendance, formal withdrawal from the university is required.
- I will be held academically responsible for all registered and waitlisted course selections I make, and I will obtain academic advising for my program.
- I consent to receive my annual 1098T statement electronically via EagleNET.

Advisor's signature, if required for authorization.		Credits Before
Overload Signatures, Additional Tuition/Fees assessed Required if course credits total 19 to 22 credits (graduate students 19-22 credits).	# Credits	
General or Department Advisor (undergraduate students)	# Credits	
General Advising Director or Department Chair Required if course credits total 23 or more credits (undergraduate students).	# Credits	
Advisor and Department Chair or Designee (graduate students)	# Credits	Entry Staff Initials

Student Signature