

Eastern Washington University Pay Schedule

2018

Year	PR	No.	Pay Period	Pay Date	HRS/ PP	Web Timesheet Cutoff 3:00pm	PR Runs	Holiday
2018	SM	1	Dec 16-31	10-Jan	80	3-Jan	5-Jan	12/25/17
2018	SM	2	Jan 1-15	25-Jan	88	17-Jan	22-Jan	1/1 & 1/15/18
2018	SM	3	Jan 16-31	9-Feb	96	2-Feb	6-Feb	
2018	SM	4	Feb 1-15	26-Feb	88	20-Feb	21-Feb	
2018	SM	5	Feb 16-28	9-Mar	72	2-Mar	6-Mar	02/19/18
2018	SM	6	Mar 1-15	26-Mar	88	19-Mar	21-Mar	
2018	SM	7	Mar 16-31	10-Apr	88	3-Apr	5-Apr	
2018	SM	8	Apr 1-15	25-Apr	80	17-Apr	20-Apr	
2018	SM	9	Apr 16-30	10-May	88	2-May	7-May	
2018	SM	10	May 1-15	25-May	88	17-May	22-May	
2018	SM	11	May 16-31	11-Jun	96	4-Jun	6-Jun	05/28/18
2018	SM	12	Jun 1-15	25-Jun	88	19-Jun	20-Jun	
2018	SM	13	Jun 16-30	10-Jul	80	3-Jul	5-Jul	
2018	SM	14	Jul 1-15	25-Jul	80	17-Jul	20-Jul	07/04/18
2018	SM	15	Jul 16-31	10-Aug	96	2-Aug	7-Aug	
2018	SM	16	Aug 1-15	24-Aug	88	17-Aug	21-Aug	
2018	SM	17	Aug 16-31	10-Sep	96	4-Sep	5-Sep	
2018	SM	18	Sep 1-15	25-Sep	80	18-Sep	20-Sep	09/03/18
2018	SM	19	Sep 16-30	10-Oct	80	2-Oct	4-Oct	
2018	SM	20	Oct 1-15	25-Oct	88	17-Oct	22-Oct	
2018	SM	21	Oct 16-31	9-Nov	96	2-Nov	6-Nov	
2018	SM	22	Nov 1-15	26-Nov	88	19-Nov	20-Nov	11/12/18
2018	SM	23	Nov 16-30	10-Dec	88	4-Dec	5-Dec	11/22 & 23
2018	SM	24	Dec 1-15	24-Dec	80	18-Dec	19-Dec	

Please remember:

Web time cutoff for timesheets is set for 3:00 PM to submit and 6:00 AM the next morning for approval, but supervisors need to let employees know that submit deadlines will be whatever time works for them to have it approved during their work schedule

For hourly employees: confirm that hours reported on holiday were actually worked.

Time worked on a holiday by **work study students** must be paid from a departmental index.