

## Eastern Washington University Pay Schedule

# 2019

Year	PR	No.	Pay Period	Pay Date	HRS/ PP	Web Timesheet Cutoff 3:00pm	PR Runs	Holiday
2019	SM	1	Dec 16-31	10-Jan	88	3-Jan	7-Jan	12/25/18
2019	SM	2	Jan 1-15	25-Jan	88	17-Jan	22-Jan	01/01/19
2019	SM	3	Jan 16-31	11-Feb	96	4-Feb	6-Feb	01/21/19
2019	SM	4	Feb 1-15	25-Feb	88	19-Feb	20-Feb	
2019	SM	5	Feb 16-28	11-Mar	72	4-Mar	6-Mar	02/18/19
2019	SM	6	Mar 1-15	25-Mar	88	19-Mar	20-Mar	
2019	SM	7	Mar 16-31	10-Apr	80	2-Apr	5-Apr	
2019	SM	8	Apr 1-15	25-Apr	88	17-Apr	22-Apr	
2019	SM	9	Apr 16-30	10-May	88	2-May	7-May	
2019	SM	10	May 1-15	24-May	88	17-May	21-May	
2019	SM	11	May 16-31	10-Jun	96	4-Jun	5-Jun	05/27/19
2019	SM	12	Jun 1-15	25-Jun	80	18-Jun	20-Jun	
2019	SM	13	Jun 16-30	10-Jul	80	2-Jul	5-Jul	
2019	SM	14	Jul 1-15	25-Jul	88	17-Jul	22-Jul	07/04/19
2019	SM	15	Jul 16-31	9-Aug	96	2-Aug	6-Aug	
2019	SM	16	Aug 1-15	26-Aug	88	19-Aug	21-Aug	
2019	SM	17	Aug 16-31	10-Sep	88	4-Sep	5-Sep	
2019	SM	18	Sep 1-15	25-Sep	80	17-Sep	20-Sep	09/02/19
2019	SM	19	Sep 16-30	10-Oct	88	2-Oct	7-Oct	
2019	SM	20	Oct 1-15	25-Oct	88	17-Oct	22-Oct	
2019	SM	21	Oct 16-31	8-Nov	96	4-Nov	5-Nov	
2019	SM	22	Nov 1-15	25-Nov	88	19-Nov	20-Nov	11/11/19
2019	SM	23	Nov 16-30	10-Dec	80	3-Dec	5-Dec	11/28 & 11/29/19
2019	SM	24	Dec 1-15	24-Dec	80	17-Dec	19-Dec	

**Please remember:**

**Web time cutoff** for timesheets is set for 3:00 PM to submit and 6:00 AM the next morning for approval, but supervisors need to let employees know that submit deadlines will be whatever time works for them to have it approved during their work schedule

**For hourly employees:** confirm that hours reported on holiday were actually worked.

Time worked on a holiday by **work study students** must be paid from a departmental index.