

# In-Person Registration/Change Form

EWUID/NETID      Term/Year      Last Name      First Name      Middle Initial

Former Name

Address (change required )      Apt. #

City      State      Zip

Current Daytime Phone # (please include area code)      Email address

Washington Student Lobby: The Washington Student Lobby is a statewide organization which helps Eastern in its lobbying efforts in Olympia. Through contributions, WSL is able to represent EWU student concerns in the State Legislature. Please donate—it is only \$2.  Yes, I will contribute to WSL. Please charge my account.  No, I do not wish to contribute to WSL.

**ADD/REGISTER Courses**

Repeat Y/N	CRN # (5 digit)	Subject Code	Course #	Section #	Credits	Grade Option	Faculty Signature	Date

**DROP/WITHDRAW Courses**

(Courses dropped are not recorded on students Academic Transcript: Drop/Withdrawal Fee assessed beginning the sixth day of the quarter; courses can be dropped through tenth day of the quarter; a "W" grade is assigned after the 10th day of the quarter; if withdrawing from ALL registered courses for this quarter please use the COMPLETE WITHDRAWAL FORM, contact Records and Registration.)

Repeat Y/N	CRN # (5 digit)	Subject Code	Course #	Section #	Credits	Grade Option	Date

- I understand that my student account balance is due in full on the 6th class day regardless of whether or not I received an e-bill statement.
- I understand that any billing notifications will be sent to my eagles e-mail account.
- If my payment is deferred pending disbursement of financial aid, failure to receive such aid does not remove my financial obligation to make payment in full.
- I understand that failure to pay may result in holds, delayed registration in future terms, late fees, and/or a hold on my records and services.
- I further understand, and agree that I will be liable for all collection fees, which may be based on a percentage up to 50% of the unpaid charges, and all costs and expenses, including reasonable attorney's fees related to the collection of any unpaid charges on my student account. I authorize the University and its agents/contractors to contact me at my current and any future cellular phone number(s), email address(es) or wireless device(s) regarding any debt I owe to the University, or to receive general information from the University. I also authorize the University and its agents/contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails, in their efforts to contact me. Furthermore, I understand that I may withdraw consent to call my cellular phone by submitting my request in writing to Student Financial Services or to the agent/contractor contacting me on the University's behalf.
- I understand that I will not be automatically withdrawn from my classes for non-payment or non-attendance, formal withdrawal from the University is required.
- I will be held academically responsible for all registered and waitlisted course selections I make, and I will obtain academic advising for my program.
- I will abide by the Eastern Washington University's Student Conduct Code as stated in WAC 172-121.
- I consent to receive my annual 1098T statement electronically via EagleNet.

Credits Before      Total Enroll Credits      AfterEntry Staff Initials

Advisor's signature (if required for authorization).

Overload Signatures, Additional Tuition/Fees assessed—# Credits—Required if course credits total 19 to 22 credits (graduate students 19-22 credits).

General or Department Advisor (undergraduate students)

General Advising Director or Department Chair—# Credits—Required if course credits total 23 or more credits (undergraduate students).

Advisor and Department Chair or Designee (graduate students)

Pen to Paper Student Signature

